



Maine Municipal Tax Collectors' & Treasurers' Association SCHOLARSHIP APPLICATION

Name: _____ Date: _____

Position: _____

Municipality: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Population of my Town: _____ Number of yrs. in current position: _____

I am a current paid member of the MMTCTA: Yes No

Phone (Home): _____

I would like to apply for scholarship assistance to attend one of the following classes or seminars:

_____ Municipal Law for Tax Collectors and Treasurers

_____ Basic Excise Tax

_____ Municipal Tax Liens

_____ Annual Conference for the Maine Municipal Tax Collectors and Treasurers Assoc.

_____ Other: _____

I have enclosed a letter from my supervisor stated that I have requested that the Town pay for me to attend this course or seminar and have been denied tuition assistance from the Town. I have enclosed a letter that explains my town's financial position and why I deserve to be awarded this scholarship.

Signature: _____

Please return completed application to:

MMTCTA, 60 Community Drive, Augusta, ME 04330

Deadline for submission is April 1st of each year

(OVER)

Maine Municipal Tax Collectors' & Treasurers' Association Scholarship Program

Introduction

The Maine Tax Collectors and Treasurers Association was organized in the early 1960's with one purpose being to "improve the education and training of appointed and elected tax collectors and treasurers and their assistants". In keeping with this purpose and mission, the MMTCTA Board of Directors offers scholarships for members in good standing to attend one of the association's core seminars or basic courses.

Scholarship Goal

The purpose of the scholarship program is to provide financial assistance to members who cannot procure financial assistance from their communities to attend the association's core seminars or basic courses. The Board of Directors is committed to promoting further educational opportunities for its members.

Application Criteria

Any current member in good standing of the MMTCTA may apply. Applications must be submitted by April 1st of each year for the upcoming seminars for that calendar year. All applications must be submitted to the MMTCTA, 60 Community Drive, Augusta, ME 04330. Faxed or emailed applications will also be accepted. The application must include the application form, a letter from the member's supervisor explaining that the municipality does not have funds to pay the tuition and why, and a letter from the applicant explaining why this application should be approved and how the assistance will help the applicant in the future.

Scholarships will be limited to one seminar or course per year per applicant. A limited number of scholarships will be available each year and scholarships will be given out based on the selection criteria until the funds have been depleted.

Selection Criteria

The Scholarship Selection Committee shall choose recipients based on the following criteria:

1. Applicant has submitted the application by the deadline.
2. Applicant is a member in good standing of the MMTCTA.
3. Applicant can provide proof of their municipality's inability to pay for the tuition.
4. Applicant has provided sufficient evidence that this scholarship will be used to advance the overall mission of the association.

Notification of Award

The MMTCTA Board of Directors will notify scholarship recipients within two weeks of the start of the seminar or course. The scholarship award letter may be used by the applicant as proof of payment at time of registration for the course.