

(Please use this form for any new employees to apply for membership)



Maine Municipal Tax Collectors' and Treasurers' Association 2024 Application for New Members

MISSION STATEMENT: The Maine Municipal Tax Collectors' and Treasurers' Association shall provide leadership, education and resources to achieve professionalism, uniformity of processes and networking opportunities.

Full Name: _____

Employer/Municipality: _____

Related to MMTCTA Title: _____

Employer/Municipality Address: _____

City: _____ State: _____ Zip: _____

Phone (Office): _____

*Home Address: _____

City: _____ State: _____ Zip: _____

Phone (Home): _____

E-Mail: _____ I would like to be added to the MMTCTA list serve: ☐ YES ☐ NO

***The MMTCTA does not need your Home Address unless you wish to use this for mailings.**

CHECK MEMBERSHIP THAT APPLIES TO YOUR CURRENT POSITION:

☐ **ACTIVE /
REGULAR:**
Dues: \$30.00

To be eligible for regular membership, the applicant must be employed by any city, town or plantation in the position of tax collector or treasurer, elected or appointed, in the State of Maine. Regular membership shall include all applicants with the title of tax collector, treasurer, and their deputies or assistants, whose current dues are paid. The term treasurer shall include finance administrators and finance directors and/or officers.

☐ **ASSOCIATE:**
Dues: \$30.00

To be eligible for associate membership, the applicant must be employed by any quasi-government entity (water district, sewer district, or other utility district) employee, state official, other municipal, state or county government employee currently working in their respective financial field.

☐ **BUSINESS:**
Dues: \$55.00

To be eligible for business membership, the applicant must be employed by a business or for-profit organization.

Please make a copy of this form for your records and send original with payment.

Maine Municipal Tax Collectors' and Treasurers' Association

Amount Due: _____

Membership dues year runs January 1, 2024 to December 31, 2024

Amount Paid: _____

Questions: Call 1-800-452-8786 or (207) 623-8428

Date Mailed: _____

Check #: _____

Please note that the membership follows the individual. Therefore, if employment changes to another municipality, the individual will continue to be a member at their new location. Please contact MMA with any address corrections immediately.

(OVER)

STANDARD OF ETHICS AND PROFESSIONAL CONDUCT

The Maine Municipal Tax Collectors' and Treasurers' Association (MMTCTA) is a professional non-profit organization that seeks to promote the general interests of its members through the exchange of information and ideas. In pursuit of this objective all members of the MMTCTA are enjoined to adhere to legal, ethical, and professional standards of conduct in the fulfillment of their professional responsibilities. The standards of ethics and professional conduct set forth in the tenets below are promulgated in order to enhance the performance of all members of this Association.

Members shall abide by approved professional practices and recommended standards.

Members shall strive to provide the highest quality of performance and counsel.

Members shall exercise prudence and integrity in the management of funds and in all financial transactions.

Members shall not knowingly sign, subscribe to, or permit the issuance of any statement, report, or provide information which contains any misstatement or which omits any material fact.

Members shall present financial information pursuant to applicable law and generally accepted practices and guidelines.

Members shall not knowingly be a party to or condone any illegal or improper activity.

Members shall respect the rights, responsibilities and integrity of their colleagues with whom they work and associate.

Members shall promote equal employment opportunities, and in doing so, oppose discrimination, harassment or other unfair practices.

By signing below I have acknowledged that I have read the above Standard of Ethics and Professional Conduct and agree to abide by all requirements.

Signature: _____

Please return this form with membership dues payment to:
Maine Municipal Tax Collectors' and Treasurers' Association
60 Community Drive
Augusta, ME 04330