

APPLICATION FOR MEMBERSHIP

NAME: _____

MAILING ADDRESS: _____

CITY: _____

STATE: _____ ZIP: _____

E-MAIL: _____

PHONE: _____

Membership Dues \$25.00 _____
Associate Members \$25.00 _____
Business Members \$50.00 _____
Total Payment: \$ _____

The dues year runs from Jan. 1 to Dec. 31.

If you have questions, please call Joan Kiszely at Maine Municipal Association at 1-800-452-8786 or (207) 623-8428.

For more information about the organization, visit our website at: www.mmtcta.org.

If you are interested in serving on the Board of Directors, please contact any Board member or Joan Kiszely at Maine Municipal Association.



MMTCTA
60 COMMUNITY DRIVE
AUGUSTA ME 04330



Maine Municipal Tax Collectors' and Treasurers' Association

Membership

Mission Statement:

Maine Municipal Tax Collectors' and Treasurers' Association shall provide leadership, education and resources to achieve professionalism, uniformity of processes and networking opportunities.

ABOUT MMTCTA

The Maine Municipal Tax Collectors' and Treasurers' Association was established in 1976 by a group of professional tax collectors and treasurers from across the State of Maine.

Organizationally, the Association elects a President, Vice President, Secretary/Treasurer, and six Directors. Once elected, this Board meets regularly.

The Association offers a voluntary certification program for members who attend mandatory courses required for certification as tax collector or treasurer.

The Board of Directors serves as a resource to the membership by providing technical advice and guidance necessary to solve specific problems of tax collectors and treasurers. MMTCTA members have access to hundreds of fellow members through an on-line list-serve and website.

The Association is dedicated to strengthening the quality of municipal finance administration and improving the methods of tax collection through execution of the following objectives:

1. Conducting comprehensive training programs.
2. Supporting the Maine Municipal Association in the collection of surveys, cross training programs, annual convention programming and technical advice in other publications.

The Association is governed by a set of By-Laws.

CERTIFICATION

To be certified as a Tax Collector, the applicant must be working in that position. People who are not in the position of Tax Collector may participate in the MMTCTA courses and will receive an Associate Certificate. When an applicant is appointed or elected to the Tax Collector's position, he/she may submit the Associate Certificate for a Tax Collector's certificate, as long as all requirements are met and there has been no break in service (i.e., Deputy Tax Collector to Tax Collector).

To be certified as a Treasurer, the applicant must be working in that position. People who are not in the position of Treasurer may participate in the MMTCTA courses and will receive an Associate Certificate. When an applicant is appointed or elected to the Treasurer's position, he/she may submit the Associate Certificate for a Treasurer's certificate, as long as all requirements are met and there has been no break in service (i.e., Deputy Treasurer to Treasurer).

Certification applications are available at courses and on the website: www.mmtcta.org

OFFICERS

The Officers of the Association shall be the President, Vice President, and Secretary/Treasurer, each of whom shall be elected at the annual meeting and hold office for two years. During any absence, disability, or upon the resignation of the President, the Vice President shall immediately become Acting President until a President shall be elected at the annual meeting. The Board consists of six Directors, two of whom shall be elected each year and all of whom must be an elected or appointed Tax Collector/Treasurer in a

Maine municipality or retired as per the By-Laws. At least two Directors shall be from a municipality with a population of less than 5,000 people. The remaining number of Directors shall be elected to a three (3) year term.

COURSES OFFERED

Cash Management

Tax Liens

Basic Excise

**Tax Collectors & Treasurers
Annual Conference**

Governmental Accounting I

Governmental Accounting II

**Municipal Law for Tax Collectors and
Treasurers**

Official Website
www.mmtcta.org

