



JOHN ELIAS BALDACCI
GOVERNOR

STATE OF MAINE
DEPARTMENT OF
INLAND FISHERIES & WILDLIFE
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ROLAND D. MARTIN
COMMISSIONER

September 5, 2006

Dear Fish and Wildlife Agent:

We have scheduled a 2 day MOSES training for license sales class to be held Thursday October 12th and Friday October 13th from 9:00 a.m. to 4:00 p.m. in room 116 at USM Lewiston/Auburn College. There will be an hour break for you to get lunch.

We want to train only agents who are fully equipped to handle electronic licensing and are ready to activate as soon as training is completed.

Enclosed you will find a MOSES Sales Training Registration form. There is a section of the registration form that ask for information about the equipment you have that will be used to access our web site and to print licenses. This will help us determine if you will be successful as an electronic agent. If you are ready and would like to attend the Lewiston MOSES training, please complete the enclosed form and return it to me via fax by September 15th. This invitation letter is going out to more agents than there is space in the class so seats will be filled in the order of receipt at IF&W until the class is full. You will not be enrolled in the class until your registration form is received and approved by IF&W. We need answers to all the questions, so please be thorough. It is important that the primary hunt/fish clerk in your office attend this training.

After you register, you will be sent a MOSES readiness test where you will actually print a license from MOSES to verify your printer settings. A couple of weeks before the training, we will be sending all trainees directions to the training site and a training packet that will include a copy of your training manual for you to thoroughly read and bring with you to the training session.

If you have any questions, do not hesitate to call me at 207-287-4117 or e-mail me at dale.freise@maine.gov. We look forward to your attendance at the MOSES licensing training.

Sincerely,

Dale Freise
MOSES Training Coordinator