

## FINAL

Maine Municipal Tax Collectors' & Treasurers' Association  
Board of Directors Meeting  
Monday, June 26, 2006  
MMA, Augusta

Present: Linda Cyr, Stu Marckoon, Vera Parent, Gayle Doyon, Carlo Puiia, Pam Griffith, Marilyn Curtis, Tracey Hodgdon-Hyson, Joan Kiszely.

Absent: Paul Labrecque, Gilberte Mayo, Teresa Shaw.

1. Call to Order: President Gayle Doyon called the meeting to order at 10:14 a.m.
2. Approval of Minutes: A motion was made to approve the February 7, 2006 minutes by Stu Marckoon, seconded by Vera Parent. All approved. A motion was made to approve the May 18, 2006 minutes by Stu Marckoon, seconded by Linda Cyr. All approved.
3. Approval of Treasurer's Report: Pam Griffith presented the financial report. A motion was made to approve the February, March and April 2006 Financial Reports by Vera Parent, seconded by Linda Cyr. All approved. CD coming due the beginning of July.
4. Welcome New Board Members: Gayle Doyon welcomed the new board members and introductions were done.
5. Update of Letter to MMA from Affiliate Presidents: Regarding Voting Rights on LPC: Joan Kiszely gave a brief report on the outcome of the letter. Geoff Herman gave the history of the LPC and reviewed the LPC structure and the entire process. He also pointed out ways that everyone could improve in communicating between the LPC and the Affiliate Groups. They will host a fall annual legislative communications workshop in October-on the Friday of the MMA Convention and there will be no fee to attend this. This will be an opportunity for everyone to communicate concerns and share stances on LDs. It will be set up as an interchange/round table discussion. Geoff also added that they are welcome to the LPC meetings.
6. Old Business:
  - a. Re-assign Duties of Board: Gayle Doyon reviewed the duties. Motion made by Stu Marckoon, seconded by Pam Griffith, all approved the new committee chairs.
  - b. Critique 2006 Annual Conference and Evaluation Summary-good-bad-changes: Evaluations noted they would prefer one day and half. Gayle Doyon reviewed the evaluation summary from the attendees. Discussion on maybe one day in two locations.
  - c. Ideas and Dates for 2007 Annual Conference: The second week of May for one, and third week of May for the other. They liked the Saco location and Black Bear location in Orono. They would like Joan Kiszely to get contracts. Ideas on agenda items would be preparing for Year End audit, what is required for our annual report, and they all noted to keep the motor vehicle, inland & fisheries update.
  - d. LD 1713 Establish Working Group to Develop a Model Chart of Accounts. Kate Dufour Assistant to Geoff Herman-Assign Representative: They already have representatives for this working group. They would like Stu Marckoon to keep track of this working group and get information on the website.
5. Committee Reports:

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- a. Certification-Pam Griffith & Carlo Puiia: No certification since Annual Conference.
  - b. Legislation Committee-Paul Labrecque: Absent
  - c. Membership-Linda Cyr: No report
  - d. Newsletter-Vera Parent: No report. Vera Parent will get together with Joan Kiszely to draft a newsletter.
  - e. Professional Development-Gayle Doyon: No report.
  - f. Website-Stu Marckoon: Stu reported it is up to-date.
6. New Business
- a. Update on MMA Convention-Mike Starn: Mike distributed a preliminary agenda. He gave some background to the Convention. He noted that MMA has put together programs that would be attractive to all members and added that there would be general sessions. With a new legislature, MMA would try to focus around legislative issues on Wednesday. He reviewed the preliminary agenda. The consensus of the board is that the agenda needs to be improved, that it was geared more to management. The Board discussed they would like Inland & Fisheries, Motor Vehicle, Sales Tax, and Safety Practices on Wednesday – concurrent sessions during TABOR. Also it was noted to add VDT training to the Tech Town. They feel the members would then be able to attend. They will add this to their Certification.
  - b. August Retreat:
    - Date, Time & Place: August 15, 2006, Audrey Goucher's camp. It will be at 10:00 a.m.
    - Menu-Boneless Chicken (for Paul & Carlo), Lobster.
    - Facilitator Discussion: Brief review of Dana Lee Facilitation Services. The consensus is that they may use this facilitation at a later time.
    - Agenda Items for Retreat-Final Forthcoming: Training – Instructors for the future. Scholarship program discussion for Annual Conference.
7. Adjournment: Motion made by Vera Parent, seconded by Stu Marckoon to adjourn the meeting at 12:15 p.m.