

Maine Municipal Tax Collectors & Treasurers Association
Board of Directors Meeting
Tuesday, February 7, 2006
MMA, Augusta

Present: Stu Marckoon, Gayle Doyon, Linda Cyr, Teresa Shaw, Pam Griffith.
Vera Parent, Audrey Goucher, Joan Kiszely.

Absent: Carlo Puiia, Paul Labrecque, Gilberte Mayo, Loretta Powers.

1. Call to Order: President Stu Marckoon called the meeting to order at 1:04 p.m.
2. Approval of Minutes: A motion was made to approve the December 13, 2005 minutes by Linda Cyr, seconded by Theresa Shaw. All approved.
3. Approval of Treasurer's Report: Pam Griffith presented the financial report. A motion was made to approve the November, December 2005 and January 2006 Financial Reports by Audrey Goucher, seconded by Vera Parent. All approved.
4. Old Business:
 - a. Excise Manual Update: Stu Marckoon distributed a Final copy of the Excise Manual. Stu noted he would post on the MMTCTA Web site. Joan Kiszely will have some hard copies and cd's done up. It was the consensus that each would cost \$10 or \$15 for both.
 - b. Cash Management Workshop Update: Joan Kiszely reported that there are 50 attendees registered to date for the February 15th workshop.
5. Committee Reports:
 - a. Certification Committee – Pam Griffith noted that Joan Kiszely gave her about 15-certification applications to review. The following have been approved:
 - Paul Labrecque – Lifetime Certification
 - Jane Gerrish – Tax Collector Certification
 - Pauline Paradise –Re-certification for Tax Collector
 - Laurie Boucher – Associate - Re-Certification for Tax Collector & Treasurer
 - Janet Muise – Certification for Tax Collector
 - Richard Lagarde – Certification for Tax Collector
 - Tina Theberge – Associate - Certification for Tax Collector & Treasurer

- Suzanne Cole – Certification for Tax Collector & Associate Treasurer
 - b. Legislation – Paul Labrecque absent.
 - c. Membership: Linda Cyr noted she was given an updated 2006 membership list. To date MMTCTA has 749 members.
 - d. Newsletter: No report.
 - e. Professional Development: Gayle Doyon noted that Joan Kiszely met with her and drafted a 2006 MMTCTA Annual Conference Brochure. She distributed a copy of the Draft Brochure. Brief discussion on the Agenda. Gayle and Joan will contact speakers to confirm.
 - f. Website: Stu Marckoon reported it has been kept updated. It was requested that Job Postings get added to the website.
6. New Business
- a. Update on Affiliate Group Meeting – Stu Marckoon reported he attended a meeting on January 31st. He asked for feedback on the MMA Convention. The board felt the first week of October is not a good time to have a MMA Convention. It was also suggested that the Right to Know – in regards to Computers, emails, faxes, Interaction between departments in a Town office, and a EOW would be good for topics at the upcoming convention.
 - c. Other items of interest:
Brief discussion on discharge of liens.
7. Adjournment: Motion made by Vera Parent, seconded by Linda Cyr to adjourn the meeting 2:00 p.m.