

FINAL

Maine Municipal Tax Collectors' & Treasurers' Association
Board of Directors Meeting
Tuesday, February 12, 2008
1:00 PM
Holiday Inn, Bangor

Present: Gayle Doyon, Stu Marckoon, Vera Parent, Paul Labrecque, Gilberte Mayo, Linda Cyr, Teresa Shaw, Tracy Hodgdon-Hyson, Pam Griffith, Margaret Langhill

Absent: Marilyn Curtis, Carlo Puiia

1. Call to Order: President Gayle Doyon called the meeting to order at 1:15pm.
2. Approval of Minutes: Motion made by Gilberte Mayo, seconded by Pam Griffith, all approved the December 11, 2007 minutes.
3. Approval of Treasurer's Report: Pam Griffith presented the November and December 2007 financial reports. A motion made by Stu Marckoon, seconded by Linda Cyr, all approved the financial reports as presented.
4. Old Business:

Pins: Vera Parent reported that she has tried to contact her vendor, but has gotten no response. Vera has researched other companies and has found another vendor who can produce for .90 each. Linda Cyr made a motion to give Vera Parent permission to look for another vendor for the pins, seconded by Gilberte Mayo. All approved.

Scholarship Program: Discussion that the next brochure mailing should include the MMTCTA scholarship application and criteria. It should also be brought to workshops and put out on the registration table. Have Jaime update form consistent with other MMTCTA forms. General discussion about the scholarship guidelines. Gayle Doyon announced that Margaret Langhill will be leaving her position in the MMA Training & Affiliate Office effective February 20, 2008 and there was a brief discussion about the new staff members in the office.

Administrative Guide: The descriptions were reviewed and it was decided that it would be more helpful to have the original format so that the new descriptions can be formatted consistently. Margaret Langhill to send out. Stu Marckoon made a motion to table the Administrative Guide discussion to the next board meeting, seconded by Vera Parent. All approved.

Other Old Business: None

5. New Business:

2008 Annual Conference: General discussion about location. Gilberte Mayo made a motion to hold the 2008 Annual Conference in Saco at the Holiday Inn Express and Bangor at the Spectacular Event Center, seconded by Pam Griffith. All approved. Need to check to see which hotel will be used in Bangor.

FINAL

Finalize Agenda for 2008 Annual Conference: Discussion about topics for the conference. See draft agenda marked up. Gayle to work on confirming speakers. Tina Chouinard of Androscoggin County called Gayle Doyon and wanted to know if the MMTCTA could get together with some of the members to go over liens and discharge filings. Gayle suggested to her that MMTCTA could reach a lot of the tax collectors through the Tax Lien workshop in March and the Annual Conference in May. Discussed using them as one of the round tables. All agreed to the topic of Registry of Deeds for the round table.

MMA Convention Topics: Discussion about MMA Convention dates. Gayle Doyon did an email survey of membership. 33% of 1/3 of the State collects their taxes in October. Combined with elections in November and Fire Prevention week the same week in October, the dates of the MMA Convention are not conducive to large attendance of affiliate group members. It was the consensus that the board should wait until after the Affiliate Group meeting in March before making any decisions about participating in the MMA Convention.

Cash Management Workshop: It was the consensus of the board that they want to do the cash management workshop this year in March or April. Joan Kiszely to follow up with speaker and secure location.

I Have the Job-Now What? Carlo Puiia has resigned due to work issues. Resignation accepted. Nomination Committee should look for replacement. Paul Labrecque noted that the board terms were wrong. Margaret to correct and send out revised. Linda Cyr made a motion to nominate David Little to replace Carlo Puiia until May 2008, and then re-nominate him for the next term, seconded by Vera Parent. All approved.

MMA Staff to set up folder for tracking scholarship applications and bring to board meetings for approval.

6. Committee Reports:

- a. Certification Committee – Pam Griffith reported that there were three applications approved from last meeting and she has received one more to review.
- b. Legislation – Paul Labrecque reported on LD 2140-Act to Protect Sellers in Residential Real Estate Transactions. Paul also reviewed the Report of the Motor Vehicle Excise Tax Study Group.
- c. Membership: Linda Cyr and Margaret Langhill reported on membership, second notices, dues cards and the membership drive. All on target.
- d. Newsletter: Vera Parent reported that she is working on the next newsletter. The target date is the end of February to get to Jaime Clark.
- e. Professional Development: Gayle Doyon reported that she would work on contacting speakers for the Annual Conference.
- f. Website: Stu Marckoon had no report.

7. Adjournment: Motion made by Gilberte Mayo, seconded by Linda Cyr to adjourn the meeting at 3:23pm.