

FINAL

Maine Municipal Tax Collectors' & Treasurers' Association
Board of Directors Meeting
Tuesday, December 12, 2006
The Senator Inn, Augusta

Present: Gayle Doyon, Vera Parent, Pam Griffith, Paul Labrecque, Linda Cyr, Carlo Puiia, Tracey Hodgdon-Hyson, Marilyn Curtis, Stu Marckoon, Gilberte Mayo, Audrey Goucher, Joan Kiszely.

Absent: Theresa Shaw

1. Call to Order: President Gayle Doyon called the meeting to order at 11:10 a.m.
2. Approval of Minutes: Motion made by Linda Cyr, seconded by Stu Marckoon, all approved the August 15, 2006 minutes with minor changes.
3. Approval of Treasurer's Report: Pam Griffith presented the financial report. A motion by Stu Marckoon, seconded by Vera Parent, all approved the September & October financials.
4. Old Business:
 - a. Critique of Municipal Law for Tax Collectors & Treasurers Workshop: Evaluations were distributed. Overall the Evaluations were good. Brief discussion on the workshop.
 - b. Critique of Retreat: Consensus that the retreat was good.
 - c. Review of Goals for upcoming year:

Membership: Dues renewals just went out. Linda Cyr, membership chair, will continue to review the membership list and market those who have not joined after second reminder notices go out. Please send to Linda Cyr monthly a membership list by county and by payment status. Send Stu Marckoon for the website a membership list without pay status of just members to date, and send monthly to him. To date we have 591 paid members.

Professional Development: The 2007 Training Calendar is completed with confirmation of speakers, dates and sites. Joan Kiszely noted that the Annual Conference has been confirmed with Saco, Holiday Inn Express, and Orono, Black Bear Inn.

Education Program: Stu Marckoon distributed a handout on Proposed New Tax Collectors & Treasurer's workshop. Title is "I've Got The Job – What Now? He has the Purpose, Frequency, Instructor, Budget, etc.

FINAL

See Handout. He is thinking to host this workshop the first of August. Joan will work with Stu Marckoon on the brochure, date and location. Send Stu Marckoon a new 2007 Training Calendar.

There was a brief discussion on the IRS Workshop and the possibility of having this at the Annual Conference. Joan Kiszely will contact Bob Westover to see about his availability to teach this in Orono & Portland at their 2007 Annual conference.

Scholarship for Annual Conference: Joan Kiszely will send Gayle Doyon sample scholarship criteria of MTCMA and MTCCA. She will help Gayle draft the scholarship criteria.

d. Other Old Business: None

5. Committee Reports:

a. Certification Committee – Pam Griffith noted that she gave Joan Kiszely one that was approved and Joan gave her one more to review.

b. Legislation – Paul Labrecque reported that the Legislators were getting ready to go into session and take care of the carryovers. Deadline for submitting bills is this week. Stu Marckoon requested that if we get any LDs we put them out on the Website. Judith Heggaman has offered to assist on the Legislation committee.

c. Membership: Linda Cyr noted she was given an updated 2007 membership list.

d. Newsletter: Vera Parent reported that she and Joan Kiszely worked to put together the newsletter. It is at the printers and will be distributed via email to all those who have emails, and hard copies to those who do not. She distributed a hard copy to the Board members. We will do another one in June. Email newsletter to Stu Marckoon to post on website. On the side of the newsletter (cover) Paul's last name is spelled incorrectly.

e. Professional Development: Gayle Doyon noted again that the 2007 Training Schedule was completed. Joan Kiszely will email to Stu Marckoon to post on the website.

f. Website: Stu Marckoon reported it was updated.

6. New Business:

FINAL

- a. Gayle Doyon noted she attended the New England Tax Collectors & Treasurers conference. She reported on the topics that were interesting.
 - b. 2007 Purchase & Service Agreement – Mike Starn reported on the Draft contract. He noted that there is a 4.3% increase this year plus the additional service for the Newsletter. Gayle Doyon made a motion to accept the contract, seconded by Vera Parent, all approved the 2007 Purchase & Service Agreement.
 - c. MMA Convention: Mike Starn reported there is a decline in attendance. He noted there are a variety of issues to do with the attendance declining. It was clear from the Evaluations that last year's conference was not the best. MMA is considering a one-day conference. He noted that 65% register for one day. He noted that Bangor & Portland doesn't meet the needs for us with the Exhibitor and meeting needs. They do not like the first week of October. He noted we have the potential to move it the third week. He would have Affiliate Groups do their meetings in the morning, and in the afternoon do General sessions. Affiliate Groups could have their luncheon that afternoon. They noted they enjoyed the MMA Luncheon with a good speaker. They would like the Banquet at the luncheon with a good speaker. Joan Kiszely & Mike Starn will see about the changes they requested. He noted he appreciated their feedback.
 - d. Annual Conference:
Gayle Doyon noted that she, Vera Parent and Joan Kiszely will meet and get going on the agenda for the Annual Conference. It was noted that the State Agencies would be invited. Possible Fraud Prevention & Ethics would be good topics. Gayle Doyon requested that if anyone had any other ideas, please email Gayle Doyon.
 - d. Pins: Vera Parent noted she has a couple of samples. Maybe having a dollar sign on it. She showed the board a sample one. Brief discussion on the pin. It was mentioned that maybe the MMTCTA logo with the person's name. Tabled until the next meeting.
7. Adjournment: Motion made by Vera Parent, seconded by Linda Cyr to adjourn the meeting 12:15 p.m.