

**MAINE MUNICIPAL TAX COLLECTORS & TREASURERS ASSOCIATION
EXECUTIVE BOARD MEETING
MAINE MUNICIPAL ASSOCIATION
CONFERENCE ROOM A & B
AUGUSTA
JANUARY 18, 2012
9:00 A.M.**

AGENDA

- ✚ Call to Order – President David Little
- ✚ Approval of Minutes – December 13, 2011
- ✚ Approval of Treasurer’s Report: November Financials
- ✚ Old Business:
 - Certification**
 - Re-Certification Draft – Gilberte Mayo
 - Basic Government Accounting Course Workshop Draft - David Little & Leo Ouellette
 - Contract for all Instructors Draft – David Little
 - Veterans Class (workshop) – Status from David Little & Gilberte Mayo
 - “I’ve Got The Job – What Now?” – Review Draft Brochure
 - Miscellaneous**
 - Promotional Items & listing of prices – David Little
- ✚ New Business:
 - 2012 Annual Conference – Report from Gayle Doyon on meeting to go over menu. Board to review draft Brochure.
 - Update on Membership Renewals going out via email – David Little
- ✚ Other New Business:
 - Presidents Report
- ✚ Committee Reports:
 - Professional Development Committee: Gayle Doyon
Certification Chair: Pam Griffith
 - Communication Committee: Kristine Poland
 - Membership Committee: Darlene Beaulieu & Tracy Hodgdon-Hyson
 - Legislative Advocacy Committee: David Little
 - Ethics Committee: Leo Ouellette
- ✚ Adjournment