



Maine Municipal Tax Collectors' and Treasurers' Association

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MMTCTA Annual Retreat
August 19, 2011
MMA Facility, Augusta
10:00 am

Agenda

- Welcome
- Election to the Board
 - Development of a policy to reflect the timeline and the procedure for a MMTCTA member to be considered for election to the Executive Board.
- Certification
 - Thorough review of the certification and re-certification process.
 - What should and should not be mandatory
 - Discuss a CPE type system
 - Credit for shorter classes – 1 to 2 hours
 - Webinars or online classes
- Training
 - Review current training process
 - Should we add or remove classes
 - How often should classes be held
 - Classes in Northern Maine
 - Shorter/Condensed classes
 - Webinars
 - Recruiting new instructors
 - Set training schedule
- Newsletter
 - Update on newsletter status
 - Should newsletter be electronic only
- Committees
 - Recruiting non Board members
 - Committee responsibilities
- Miscellaneous
 - Credit/Debit Card
 - Laptop
 - Promotional items
 - Set meeting schedule