

**MAINE MUNICIPAL TAX COLLECTORS & TREASURERS ASSOCIATION
EXECUTIVE BOARD MEETING
MAINE MUNICIPAL ASSOCIATION
CONFERENCE ROOM A & B
AUGUSTA
NOVEMBER 9, 2010**

9:00 A.M. - NOON

AGENDA

- ✚ Call to Order – President Vera Parent
- ✚ Approval of Minutes – September 9, 2010
- ✚ Approval of Treasurer’s Report: August & September Financials
- ✚ Old Business:
 - Review of Final Strategic Plan
 - Review & Discussion on the 2010 Administrative Services Agreement & Timeline – Eric Conrad
 - Review 2011 MMTCTA Training Schedule
 - Review of Government Accounting I & II Composites
 - Review of Membership Brochure
 - Review Membership Cards to members
- ✚ New Business:
 - Review Draft Certification Process
- ✚ Other New Business:
 - Presidents Report
- ✚ Committee Reports:
 - Professional Development Committee – Gilberte Mayo
 - Communication Committee – Gayle Doyon
 - Membership Committee – Marilyn Curtis & Tracey Hodgdon-Hyson
 - Legislative Advocacy Committee – David Little
- ✚ Adjournment
- ✚ **Professional Development Committee – Review Proposals for 2011 Annual Conference – Joan Kiszely will have proposals available for committee to review.**