

## Memo

**To:** Title Section; Rick Desjardins, Director of Public Services; Wayne Russell, Manager of Dealer & Agent Services; Andrew Seaman, Auditor II; Roger Hawkins, Registration Section Manager

**Cc:** Garry Hinkley, Director of Vehicle Services; Mike Ptak, Section Manager; Lucy Taylor, Section Manager; Rhonda Boynton, Section Manager; Candy Thomas, Management Analyst I; Nikki Bachelder, Admin Secretary

**From:** Rich Nickless, Senior Section Manager, Title & Registration Sections

**Date:** December 21, 2010

**Re:** Death of an Owner fee change

---

Fee Change Involving "Death of an Owner" Transactions **ONLY**, Effective January 1, 2011

The owner is deceased and the title is lost. The heir (s), personal representative(s), or surviving spouse must obtain a title in their name.

We will no longer require the \$33.00 duplicate title fee when the personal rep or heir applies for title. Only the \$33.00 fee for the title application (MVT-2) in their name(s) is required.

*(The surviving spouse remains exempt from both title fees: MVT-2 & MVT-8.)*

Required information:

1. MVT-8 in deceased owner's name signed by the personal representative(s) or heir(s).  
**No fee needed.**
2. MVT-2 in personal representative or heir's name(s). **\$33.00 fee needed**
3. MVT-22 completed by personal representative(s) or heir(s)
4. Copy of personal representative's court appointment
5. If no personal representative, statement from probate court that no will was probated
6. If a rush is requested, an additional \$10.00 fee is needed.