

Memorandum

Bureau of Motor Vehicles Dealer and Agent Services

To: All Municipalities

From: Susan Harris-Pomerleau, Section Manager, Dealer and Agent Services

Subject: Procedure Manual Revisions (Revision 3)

Date: March 20, 2009

We have revised the BMV Procedure Manual which has now been uploaded to the Maine Municipal Association website. This is revision 3. We have removed the old chapters and replaced them with the new chapters with the revisions. You should go to the website and download the appropriate chapters as outlined on the sheet named "Corrections to the Procedures Manual". This sheet gives you the page numbers revised within each chapter. You should review these pages and please share the information with your staff.

We do not expect to have another revision until fall at which time we will include changes due to legislation.

As always, if you have any questions please contact this office.